

**MUSIC PLAYSCHOOL  
INFORMATION  
2018–2019**



## Welcome to the Music Playschool of the Juvenalia Music Institute!

You have come to the right place, as Music Playschool is the favorite hobby of most of the children in Finland! There are about 1000 children in the different Music Playschool groups at Juvenalia.

You have signed up for Music Playschool for the entire school year of 2018–2019. The school year of our Music Playschool lasts for a total of 32 weeks.

TEACHING PREMISES	ADDRESS	TEACHER
Espoon keskus	Kaivomestarinkatu 5 D	Leena Korpela (wed-evening)
Haukilahden monitoimitalo	Toppelundintie 13	Leena Korpela
Karatalo	Kotkatie 4	Leena Korpela
Leppävaara, Sello	Soittoniekanaukio 1 B	Ninni Repo (mon-thu) Reet Donner (tue-evening & sat)
Pisan kartano	Vanha Pisantie 16	Ulla Koskinen
Soukka	Yläkartanonkuja 7 I-K*	Ulla Koskinen
Tapiola, WeeGee-talo	Ahertajantie 5	Eve Alho (tue-fri) Tiina Forsman (thu-evening)

## TEACHERS' CONTACT INFORMATION

Eve Alho	044 282 5843	Leena Korpela	044 737 2581
Reet Donner	044 769 6802	Ulla Koskinen	044 709 5938
Tiina Forsman	044 774 0992	Ninni Repo	050 565 9690

e-mail: first name.last name@juvenalia.fi

## LESSON TIMES

Lesson times for each teaching location are to be found on our website. [www.juvenalia.fi/musiikkileikkikoulu/toimipisteet/](http://www.juvenalia.fi/musiikkileikkikoulu/toimipisteet/)

## TUITION FEES

90 min.	210,-
60 min.	150,-
30 / 45 min.	120,-
Registration fee	5,-
Overdue notice fee	5,-
Juvenalia support association membership fee	10,- (voluntary)

## FAMILY MEMBER DISCOUNTS

For the first sibling -15% and for the second and following siblings -30%. These discounts do not apply to open department students

## REGISTRATION FEE

Is to be paid only for new students.

## FEE REDUCTIONS

Applications for a reduced fee should be addressed to the board of Juvenalia by the 15th of September. Reductions are not possible for fees of 120 Euros or less. The application form is available on our webpages under "Lukukausimaksut" by clicking on "Maksualennushakemus."

## JUVENALIA MUSIC PLAYSCHOOL TERMS FOR A FEE EXEMPTION

If the city of Espoo has decided that the family pays zero Euros for the child's daycare, the child is eligible for exemption from the music playschool semester fees. In order to get the

exemption, the family must submit a copy of the city's day care fee decision to Juvenalia by September 15.

## **SUPPORT ASSOCIATION**

Juvenalia Music Institute is maintained by the support association Musiikkiopisto Juvenalian kannatusyhdistys ry.

The annual membership fee for the support association is 10 EUR, which covers membership for the calendar year.

Your membership dues help to support the institute, for instance by helping us acquire instruments that are loaned to students. In addition, members have the right to vote at association meetings, and can thus help to influence decisions.

## **JUVENALIA MUSIC INSTITUTE HOLIDAYS**

The holiday times for the Music Playschool department may differ from the official holiday times for the Music Institute. Your own teacher will inform you about the exact dates.

## **COMMUNICATING ABOUT MATTERS CONCERNING YOUR STUDIES AT THE MUSIC INSTITUTE**

Please promptly inform your teacher directly if you cannot attend a lesson, preferably by text message.

If you have to cancel your registration, you must immediately inform both your own teacher as well as the office. We will not reimburse student fees which have already been paid. See lesson cancellation policies.

## **EEPOS ID AND PASSWORDS**

We ask you to check and, if necessary, update your contact information in the Eepos student administration system using your own personal Eepos ID and password.

Old students already have these and new students will receive the ID and password during the fall semester.

Take good care of your ID and password, as you will need them again in the Spring when it is time to register for the next academic year.

If you don't receive your Eepos ID and password in the next few weeks, please contact Juvenalia's office and we'll take care of it!

## **LESSON CANCELLATION POLICES AT JUVENALIA**

When a student cancels a lesson, the teacher is not obliged to make up the missed lesson. In case of the teacher being ill and cancelling a lesson/lessons, we make efforts for the teacher to make up the lesson at a later time or a substitute teacher will be arranged to give the lesson/lessons lost.

For music play school students, the maximum number of lessons a student might lose due to the teacher being ill during an academic year is maximum 2 lessons.

If a teacher cancels a lesson due to personal reasons, the teacher is under the obligation to make up that lesson at another suitable time.

## **USER CODES TO OUR WEBPAGES**

Username and password for signing in to Juvenalia webpages:  
username: **oppilas**, password: **oppilas1977**

## **INSURANCE**

The students of Music Playschool are covered by our accident insurance while in class.

## **OTHER**

At the beginning of each semester we give out fliers with the dates of all of Juvenalia Music Institute concerts. You are warmly welcome to attend these concerts!

Every year, the Music Playschool department produces joint concerts with the young musicians of the Music Institute at venues such as Sellosali and Tapiolasali.

If you wish to start playing an instrument, the entrance examinations for preparatory instrument training for under-school-age children will be held 24.-28.5.2019. Remember to registrate advance!

Soitinpolku                      3.4.2019

For additional information about Juvenalia Music Institute and its many activities, please visit [www.juvenalia.fi](http://www.juvenalia.fi) and Facebook.

## **TERMS FOR CANCELLING YOUR STUDENT PLACEMENT**

You can cancel a student placement granted to you without cost providing you do it before the start of the fall or spring semester. If you cancel after the semester has already started, you will be charged the whole semester fee. For underaged students, only a parent or guardian of the student can make the cancellation.

If you intend to terminate your studies at Juvenalia, you must provide a written email notification both to your own teacher and to Juvenalia office to [sirkku.angeria@juvenalia.fi](mailto:sirkku.angeria@juvenalia.fi).

## **OFFICE**

Monday-Friday 9-16  
Soittoniekanaukio 1 b  
02600 Espoo  
p. 044 7456 537 or [sirkku.angeria@juvenalia.fi](mailto:sirkku.angeria@juvenalia.fi)

More information

[www.juvenalia.fi](http://www.juvenalia.fi)